

# 2017 Job & Career Fair Registration

**Deadline to Register:**  
**Friday, October 6, 2017**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

→ Types of occupations you have available: \_\_\_\_\_

→ How many job openings would you like to fill? \_\_\_\_\_

→ Salary/Hourly Ranges: \_\_\_\_\_

→ Are you bringing a visual display? Yes / No

→ If yes, is it a table display [ ] or floor display [ ] and what is the height? \_\_\_\_\_

→ Detail any special requirements: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ***Number of spaces requested*** \_\_\_\_\_

*(Each booth space consists of a 6 ft. table with tablecloth and skirting & 2 chairs)*

[ ] Full payment received by October 6, 2017 -- **\$125** per booth space

[ ] Add **\$25** if you require electricity (**electrical spaces are very limited**)

[ ] I would like to be a Sponsor of the Job Fair - **\$500** (includes booth space)

**Total payment enclosed:** \_\_\_\_\_ (make checks payable to: **SACC**)

**If paying by credit card, please circle type of card:**    **Visa**    **MC**    **Amer. Exp.**

**Card Number:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_

**Security Code:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

## **EVENT DETAILS** → **Date of Job & Career Fair:** Thursday, October 12, 2017 from 3:00-6:00 pm

- Booths will be set-up throughout the main corridors of the mall focused around area surrounding Boscov's.

**Set up times:** October 12<sup>th</sup> between Noon-2:45 pm. **All booths MUST be in place by 3 pm.** If you need to come in earlier to set-up please call Lauren at the Chamber to make arrangements.

**Knockdown times:** After 6 pm. Please do not begin packing up prior to 6 pm.

**Please Note:** We will mail/email you a letter with details about the Job Fair approximately 1 week prior to the event.

**Please Send Form To: Lauren Alfes at the  
Salisbury Area Chamber of Commerce ([lalfes@salisburyarea.com](mailto:lalfes@salisburyarea.com))**

Address: P.O. Box 510, Salisbury, MD 21803 · Phone: 410-749-0144 · Fax: 410-860-9925